



# WEST BENGAL STATE UNIVERSITY

Berunanpukuria, Malikapur Barasat

24 Parganas (North), Kolkata - 700 126

Phone : (033) 2524 1975 / 1976 / 1978 / 1979 Fax : (033) 2524 1977

Ref. No : .....

Date : .....

Ref. No.WBSU/COE/796/2018

December 31, 2018

All Principals of Affiliated and  
Government Colleges of  
West Bengal State University

Sub : Notice for Online Entry of Internal Marks of CBCS  
Semester-1 Examination, 2018-19

Respected Sir,

Through an earlier notification No.WBSU/COE/569/2018 the University asked all colleges to submit internal examination marks for Semester-I under CBCS for B.A./B.Sc./B.Com Hons. and General courses by January 15, 2019. Please capture data on marks of internal examinations through online data capture process.

The steps to be followed for marks capture are as follows :

Step 1: Log on to the site [www.wbsuexams.net]

Step 2: Click on the Members Area

Step 3: Enter the College Code and then the Registered Mobile Number to obtained OTP

Step 4: Enter the OTP for validation and accordingly a prescribed format appears on the screen with Instruction.

Step 5: Enter the Internal Marks according to the requirement.

On completion of the Online Entry of InternalMarks, colleges must send the Hardcopy duly signed along with college seal to the University.

With regards,

*A. K. Mukherjee*

O.S.D.(Administration) &

In charge of the office of the Controller of Examinations

A.K.Mukherjee  
O.S.D. (Admin.)  
In-Charge of the Office of  
Controller of Examinations  
West Bengal State University  
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